

TOWN OF CARLISLE
PROJECT SUBMISSION SHEET
COMMUNITY PRESERVATION COMMITTEE

SUBMITTER:
ADDRESS:
PHONE NUMBER:
FAX:
E-MAIL:

SUBMISSION DATE:
SPONSORING TOWN COMMITTEE:
SIGNATURE COMMITTEE CHAIR:
PURPOSE: OPEN SPACE
 AFFORDABLE HOUSING
 HISTORIC PRESERVATION
 RECREATION

PROJECT NAME:
DESCRIPTION:

SUMMARY COSTS

YEAR	Total cost (Capital)	CPC funds requested	Other funding sources
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FY'03			
FY'04			
FY'05			
FY'06			
FY'07			
TOTAL			

1)) HOW DOES THIS PROJECT HELP PRESERVE CARLISLE'S
CHARACTER?

2) HOW DOES THE PROJECT IMPACT THE TOWN OF CARLISLE'S
SERVICES?

TOWN OF CARLISLE COMMUNITY PRESERVATION PROGRAM GUIDELINES FOR SUBMISSION

- 1) Each project request must be submitted on the Community Preservation Committee Project submission sheet (this form) and obtain a sponsoring town committee.
- 2) Requests should be within a 5-year period from FY 2003-2007.
- 3) Requests must include the need for the item and be documented with appropriate support information.
- 4) Quotes for project costs should be supplied whenever possible. If not, cost estimates may be used with the basis for the estimate fully explained.
- 5) IF request is part of a longer term project, include the total project cost, all sources of funds and a five year pro-forma operating costs.
- 6) For Committees with multiple requests within a one-year period, projects should be prioritized.
- 7) Locus maps should accompany all requests.

Please keep in mind that there are legal limits for what CPA funds can be used. A community preservation web page with additional information can be found at www.state.ma.us/envir/cpaqu.htm.

If you are in doubt about your project's eligibility, please submit it so we can the opportunity to review it.

Thanks for your cooperation.

Carlisle Community Preservation Committee November 2002

Please submit form to:

Community Preservation Committee
C/o Town Administrator's Office
66 Westford Street
Carlisle, MA 01741

